

# Peter R. Bullen

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## Accounting & Finance Experience

**Financial Controller**, PGI, Inc., Washington, DC, January 2000-present  
Co-controller of 27-office, 600-employee event & communications corporation. Supervision of 6-person A/P Dept; audit coordination; annual financial statement preparation; accounting policies & procedures; oversight of 6 field offices; T&E expense reporting. Planned and implemented cash-forecasting system; designed reporting system on unbilled receivables; restructured expense reporting procedures.

**Financial Controller**, Intergraph España., Madrid, Spain, 1992-94  
Responsible for all financial analysis and reporting for this subsidiary of a U.S. computer hardware/software firm. Supervised Accounting Department. Responsible for local internal control & coordination with auditors. Adapted computerized & manual systems and procedures to improve financial analysis & reporting, with greater timeliness, while reducing overall workload. On task force evaluating & selecting new business process software.

**Senior Auditor**, Ernst & Young, Madrid, Spain, 1990-92  
Planned, supervised, and performed audits of Spanish subsidiaries of U.S. and U.K. firms, applying both Spanish and U.S. accounting standards and ensuring compliance with reporting requirements of parent companies. Worked on acquisition review, various special projects, and was assigned as Acting Financial Controller for a manufacturing client for 4 months.

**Senior Auditor**, Lang + Associates, CPAs, Bethesda, Maryland, 1985-90  
Planned, supervised, and carried out field work for audits and reviews, including field work on audits of an 'SEC' client. Prepared federal and state corporate tax returns, specializing in multi-state clients. Aided clients in financial forecasting and tax planning. Field work on DCAA (Defense) compliance audit; audit-related controls review of external service bureau.

**Staff Auditor**, Kyle & Company, CPAs, Washington, DC, 1984-85  
Performed audit fieldwork at junior level, plus compilations, reviews, and tax returns. Advanced to planning audits and reviews and supervising more junior auditors.

## Other Experience

**Computer Lab Coordinator / Teacher**, High School, American Embassy School, New Delhi, India, 1996-99

Initially supervised and maintained the Computer Lab, with ad-hoc individual tutoring. On own initiative, expanded position to include providing primary computer support to all teachers; designing & maintaining the school website and intranet website to improve faculty-student communication; holding faculty computer classes; starting a computer club.

For two semesters, also taught "Computer Studies", a one-semester introduction to computers and various applications. In second semester as teacher, introduced new module on webpage design. Full time position created to teach the course.

## Credentials & Education

**Certified Public Accountant.**  
Passed CPA Examination, Virginia, USA, 1983. Virginia CPA Certificate No. 11809.

**B.S. Commerce (Accounting Major)**  
McIntire School of Commerce, University of Virginia, 1983.

## References

Available on request.

## Interests

Travel, history & international relations, website design, computers.